



**Spring Lake Elementary
School Site Council (SSC) Agenda/Minutes**

Meeting Date: September 10, 2019	Meeting Location: Spring Lake Elem.
Starting Time: 6:30pm	Ending Time: 7:30pm

Participants: Elected SSC Council Members. All staff, parents and members of the public invited.

Item/Time Limit	Actions Requested	Person Responsible	Comments/Parent Advice
1. Call to Order (1 minute)		Chair	Eric, acting president until new roles chosen.
2. Roll Call (1 minute)		Secretary	Use the attendance sign in.
3. Additions/Changes to Agenda (2 minutes)		Chair	
4. Reading and Approval of Minutes (5 minutes)		Secretary	Jenn R. Moves to review May minutes in October, Russ seconds, motion carries.
5. Reports of Officers/Committees a) Elect new officers b) Review, revise and adopt meeting calendar for the year c) Update by-laws if needed at next meeting. (10 minutes)		Chair	<p>Introductions</p> <p>Chair: lead the meetings and collaborate with Robyn before the meeting to establish an agenda.</p> <p>Co-Chair: take the place of the chair and manage time and order.</p> <p>Secretary: record and share the minutes. These three positions are available.</p> <p>Jen N. Moves that Jenn R be the chair for next year, Russ seconds. Motion carries and role begins next meeting.</p> <p>Robyn moves for Carolee be the Co-chair, Russ seconds, motion carries.</p> <p>Kristin moves that Jen N. Retains secretary position, Russ seconds, motion carries.</p>

			<p>B. Jenn moves to approve the meeting dates and times for 19-20, Russ seconds, motion carries.</p> <p>C. Add new members to the Google share drive for SLE SSC. Robyn will add new members to share drive. Everyone will review and bring suggestions. Robyn and Michelle will post the SSC SLE online on the school's website.</p>
6. Public Comment (5 minutes)		Chair	Public requested bylaws be viewable on the website. They will go online and be viewable in the front office.

***Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

7. Unfinished Business (5 minutes)		Principal	SSC bio blurbs- these will go on the website. Please send again if needed.
8. New Business a) Review Academic Achievement Data and other data from previous spring b) Review LCAP goals from last year and results c) Next meeting goals: Go over School Safety Plan, SPSA goals & modifications, and budget amendments based on review of data		Chair/Principal	<p>a. Total number of students, expecting 220, we have 237. Average of 26.3 students per class, but not supposed to go over 26. If over the average, then teachers get paid more. Means there's no room for new students. TK numbers are included in the average. Each year adding about 60 students. 5 years to be full. Over 32 = extra pay in elementary k-3.</p> <p>Cafeteria update: Chose plan A reversed with the stage away from the school. Sept 26 goes to the board for approval. No money for concrete underneath outdoor tables. Cafeteria won't open in time for the start of school next year. Jenn R. Moves to add an agenda item to review the board meeting outcome, Jen R. Seconds. Motion carries.</p> <p>State Testing: 54% scored @ proficient or above. ELA, 46% in math. Second highest elementary in the district. Look at data as a staff</p>

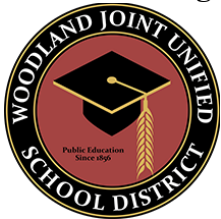
Date Posted: _____

			<p>and consider interventions. ID'd students with a 1 or 2 for interventions, considering a parent meeting as well.</p> <p>Fountain and Pinnell (reading assessment): First grade grade level is an E or a J. Those in yellow got intervention and grew, by an average of about 5-6. Students without intervention grew 3-5 points. Second between Ka nd M. Third between N and P.</p> <p>Attendance Data: Attendance is at 96%. There are a few with chronic absenteeism skewing the data. 15 -20 kids were considered chronically absent. Change this year is to close the gates and send late students through the office. Tardy = 30+ arrival after the start of school. Lots of Independent study students. Already 10 requests.</p> <p>iReady Data: 1-4th grades take lessons 45 min a day per week and then take assessments. 3% Tier III, 27% Tier II, 72% Tier I. Great progress across all grades in reading, good progress in all grades in math. Next step is to ok for correlations between iReady and SBAC.</p> <p>Eric moves to move the last two agenda items to the next meeting. Russ seconds, motion carries.</p> <p>Email chair Roush if you have other items for the agenda.</p>
<p>9. Adjournment (1 min.)</p>		<p>Chair</p>	<p>Jen N moves to adjourn the meeting, Russ seconds. Meeting adjourns at 7:33 pm.</p>

Prepared By: _____ (signature)

Date: _____

Attach sign-in sheet



**Send completed Agenda/Minutes and sign-in sheet to
*Spring Lake Elementary***

School Site Council (SSC)

Legal Mandates and Recommendations

Date Accomplished:

5/2019 Parents & 9/2019 Staff	Election of SSC Council- Mandate
	Professional Development and Training for SSC-Roles and Responsibilities- Mandate
	Development of Bylaws- Recommended
	Develop Meeting Calendar for 2019-2020- Mandate
	Review Student Achievement Data- Mandate
	Monitor the Implementation of the School Plan for Student Achievement- Mandate
	Coordinate with the Safety Committee to approve the <i>School Safety Plan</i> - Mandate
	Complete a Comprehensive Needs Assessment, with identification of key areas for improvement- Mandate
	Evaluate the effectiveness of the School Plan for Student Achievement- Mandate

Date Posted: _____

	Coordinate with ELAC to review programs for English learners- Mandate
	For newly identified CSI schools only: Revision of the School Plan for Student Achievement/ improvement plan- Mandate
	Obtain Recommendations from other school site advisory, standing and special committees regarding the focus of the School Plan for Student Achievement-Mandate
	Develop and approve School Plan for Student Achievement, in coordination with ELAC, approval of ELAC- Mandate